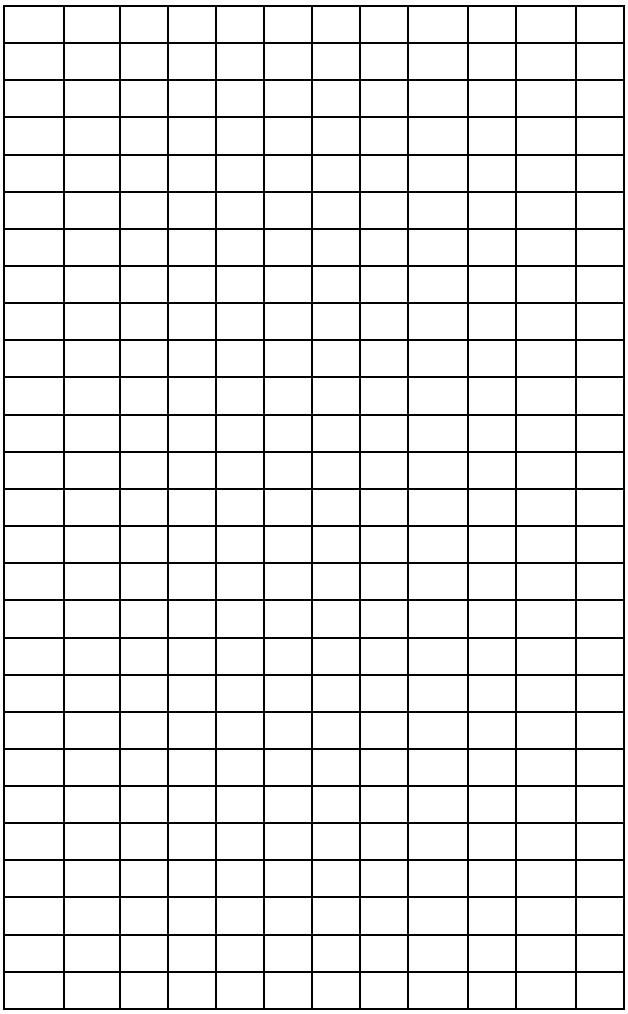
SPACE IMPROVEMENT APPLICATION
APPLICATION FEE: $2.00

COMPLETE THESE FORMS BEFORES MAKING ANY IMPROVEMENTS ON YOUR LOT

This includes construction, landscaping, painting, lighting, signs, etc. Information concerning large trees and shrubs should be mentioned on your application. Flowers and low ground cover are acceptable. Submit these forms for review to the Association Administrative Office. Your contactor must have an approved and signed copy of the ARC of this permit application in hand before starting work. **A COPY OF THIS PERMIT MUST BE DISPLAYED AT THE JOB SITE AND ONCE THE JOB IS COMPLETE, THE PERMIT MUST BE TURNED IN AND ARC MUST BE NOTIFIED.** ***ATTACH A DRAWING AND GIVE A BRIEF DESCRIPTION BELOW. DRAWING MUST HAVE DIMENSIONS.***

5 FT

5 FT



10 FT "STREET"

Date: _____ Lot#: _____

Phone #: _____

Name: _____

E-mail: _____

COUNTY PERMITS:

I need a county permit: _____

I do not need a county permit: _____

All improvements requiring a County Permit are the sole responsibility of the lot owner/contractor.

A permit must be obtained, and a copy submitted to the Association Administration Office.

The hard copy of the permit must be displayed at the job site in a conspicuous place for HOA monitoring. **Article X Section 11:10:** "Inspection in CC&R's allows for inspection of property by HOA Representatives, an ARC chairperson has the right to enter the during and after construction with/without owners/contractor's permission for compliance."

Improvements to said lot have been **approved by**:

ARC Signature: _____

Board Signature: _____

Date: _____ Expiration: _____

Date completed & inspected: _____

By: _____

APPROVAL DATE IS GOOD FOR 90 DAYS, EFFECTIVE 10/11/2012, EXTENSION REQUIRED AFTER 90 DAYS10-foot setback on front of lot with driveway wings no closer than 2.5 feet from lot line. If construction is not completed within the 90-day time limit apply for an extension. **Fill out this form and return with $2.00 fee.**